

GRIEVANCE CASE REVIEW OUTLINE

(Confidential Information)

GIF / Case #: _____

Grievant: _____

Tel. #: W. _____

H. _____

C. _____

Pager #: _____

E-mail: Internal: _____ External: _____

Mailing Address:

Internal: _____

External: _____

Title: _____ Dept: _____

Hired: ____ / ____ / ____ Full time Part time Per Diem

Appointment: Perm: _____ Term: _____ Temp: _____

Prob: _____ Appendix A: _____

Professional Obligation: _____

Shift: _____

FLSA: Exempt: _____ Non-Exempt (earn OT): _____

Responsible Management Person(s):

1. Supervisor / Evaluator: _____

2. Supervisor of Supervisor / Evaluator: _____

3. Other: _____

1. Summary of Issues:

1. _____
2. _____
3. _____
4. _____
5. _____

2. Remedy Sought:

1. _____
2. _____
3. _____
4. _____
5. _____

3. Applicable Contract Clauses:

Management: _____

Article / Section: _____

How Applicable: _____

UUP: _____

Article / Section: _____

How Applicable: _____

4. Points on Which UUP and Management Agree:

1. _____
2. _____
3. _____
4. _____
5. _____

Notes: _____

5. Points in Dispute Between UUP and Management:

1. _____
2. _____
3. _____
4. _____
5. _____

Notes: _____

6. Management Version of the Facts:

7. UUP Version of the Facts:

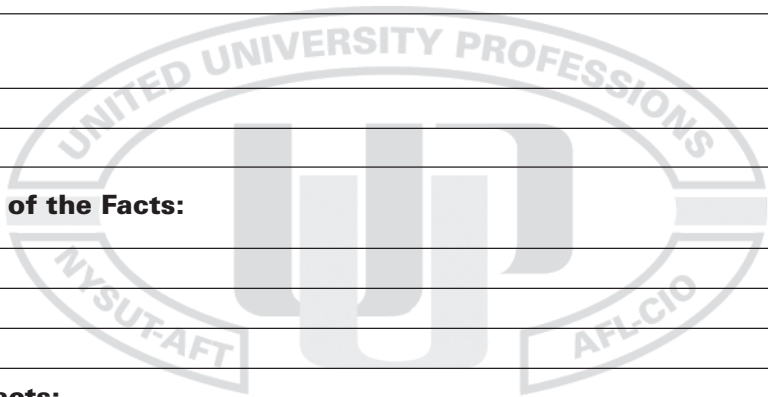
8. Documentation (?):

1. _____
2. _____
3. _____
4. _____
5. _____

9. Past Practice:

10. Relevant Prior Arbitration or PERB Rulings, State or Federal Statutes:

1. _____
2. _____
3. _____
4. _____
5. _____



Notes: _____

11. Description of Working Conditions:

12. Management Arguments:

1. _____
2. _____
3. _____
4. _____
5. _____

UUP Response:

1. _____
2. _____
3. _____
4. _____
5. _____

Notes: _____



13. UUP Arguments:

1. _____
2. _____
3. _____
4. _____
5. _____

Management Response:

1. _____
2. _____
3. _____
4. _____
5. _____

Notes: _____

14. Evidence:

A. Exhibits: _____ Purpose: _____

Management:

1. _____
2. _____
3. _____
4. _____
5. _____

UUP:

1. _____
2. _____
3. _____
4. _____
5. _____

Notes: _____

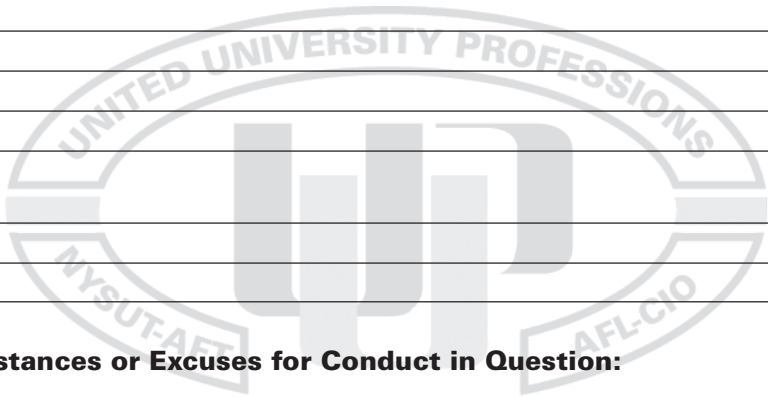
B. Witnesses / Testimony: _____ Purpose: _____
 Management:

1. _____
2. _____
3. _____
4. _____
5. _____

UUP:

1. _____
2. _____
3. _____
4. _____
5. _____

Notes: _____



15. Mitigating Circumstances or Excuses for Conduct in Question:

1. _____
2. _____
3. _____
4. _____
5. _____

Notes: _____

CASE REVIEW OFFICER: _____

NOTES (Chronological Order): _____

